



Minutes of the SF/SM Secretariat meeting held October 10, 2024 @ 7:01pm VIA ZOOM

Members Present: Nolan Apostle, Lani Borges, Cindy Conway, Vicki Cummins, Yolie Esparza-Snodgrass, Robert Geesey, Kevin Kain, Dana Morgan, Jocelyn Perlow, Ruby Pleasure, Debra Telles, and Margie Wolcott; Vince Jang & Fr. Marty Mager **Excused:** Kevin Kain, Dana Morgan, Ruby Pleasure **Absent:** Nolan Apostle

Jocelyn shared an opening prayer.

The **Minutes** of September 2024 were approved as submitted.

Treasurer's Report & Team Finance Reports:

Debra reported the Main account balance is \$5746.17 with all other accounts safe at their minimum required balances. She also advised that the Friends of SFSM Cursillo balance is \$8028.94, with \$2540 in checks to be deposited, so our balance will be \$10,568.94.

Current/Ongoing Business

- Friends of SFSM Cursillo update – Vicki reported that the engagement letter from Charitable Allies in process and once signed, and the payment of \$1500 submitted, they will send a demand letter to the officers/directors of BARB/the Foundation. The attorney suggested that the demand letter, often, is sufficient to ensure compliance. Prayers were asked that this process go well.
- Potential dates for Cursillo weekends in 2025 – Vicki shared the available dates at San Anselmo as October 2-5, October 30-November 2, November 13-16, and November 20-23, 2025. The October (peak-season) cost would be approximately \$13,240 and in November (off-peak) it would be about \$10,792; a 50% deposit would be expected with the reservation. Discussion included the benefits of lower rates in November, and perhaps avoiding the Halloween weekend. While we have no current Rector candidates in the queue, Jocelyn is ready to commit to a date. A motion was made, seconded and passed to authorize the Friends of SFSM Cursillo to enter a contract with the University of Redlands Marin Campus for a women's weekend November 13-16, 2025. A determination of where the deposit funds will come from will be made as soon as possible, likely using \$2700 from the Secretariat, and, when approved, \$2700 from the nonprofit.
 - Calling for Leaders – other ideas about letters, emails and possible phone calls to invite eligible leaders to submit their applications, as well as potential team members were discussed. We hope that having at least one weekend scheduled, which is what we can afford now, will help reinvigorate the community. We hope that sharing this information along with ways to provide financial support (the PayPal campaign, etc.) might also help with deposits for additional weekends in the future.
 - Cursillo Alumni Funding – Fr. Marty suggested we identify someone with marketing expertise to help design a solicitation for contributions that might be sent out to our community (by email, by mail where possible, and online) that might be more likely to succeed over our earlier attempts.
- Potential dates for Leadership Workshop in 2025 – Vicki shared that Ralston White Retreat House in Mill Valley did not have any dates available Jan-March 2025, so she messaged Jaynie at Vallombrosa and Lisa at San Damiano for availability and rates but has not yet received a reply. It was also noted that while the goal would be for attendees to cover their own fee, the Secretariat has previously provided \$100 subsidies for leaders to help keep the cost less prohibitive.
- Fundraising Dinner Plans – Yolie and Deb shared their plan for a dinner on January 11, 2025 at St. Paschal Baylon in Oakland. Robert Snodgrass & company will provide a dinner of



spaghetti & meatballs w/pie ala mode provided/discounted by the Niles Pie Company. Donny B will provide entertainment. Discussion ensued to determine a price of \$40/ticket and \$45/ticket after January 1st. Vicki will work on a promotional flyer/post; Cindy, Jocelyn, Lani and Robert will split the open fourth day group list (and anyone else they think of) and call to invite each group to attend and to solicit their donation of a gift basket for a raffle type sale. They are also planning to have a mega raffle (higher price ticket and higher-value prizes), and a 50/50 collection on the spot. Suggestions about who to solicit bigger items from were shared (Sporting event tickets, Weekend Getaways, etc.). They'll put together a team for set-up/decorating and clean up; suggestions about linens and décor were shared. No consensus was made on a theme/name for the flyer, but "Pasta, Pie & Prizes" was a late suggestion that will be used if no one comes up with a better name.

New Business

- o n/a

Volunteers for next team meeting on November 12th @ 6:45pm... **opening prayer/Cindy and closing prayer/Jocelyn**

Prayers were asked for...

† Jocelyn asked for success in services for a 4th grader, Jackson, in her program

† Cindy asked for prayers for Gilda's sister; as well as safe travels for she and Chuck

Cindy led the group in a closing prayer and the meeting adjourned the meeting at 8:27pm.

Respectfully Submitted, Vicki Cummins, Secretary.